

### About SAA

The Student Accommodation Association Incorporated (SAA) is the representative body for quality student accommodation providers in Australia. SAA represents the interests of our members and has a profile of being a reputable body of engaged industry participants within the commercial, government and education sectors. We serve to inform policy and planning, pertaining to the definition, assessment and development of student accommodation. We seek to create value to consumer and operators in the sector, and aim to facilitate a considered voice for all participants. More information on SAA found at [www.studentaccassoc.com.au](http://www.studentaccassoc.com.au).

### Defining Student Accommodation

SAA defines student accommodation as –  
*“Accommodation for the exclusive use of students.”*

### Membership Structures

#### Executive Member

Each Executive membership is categorised by key attributes to identify their contribution to the sector and their entitlements within the Association. These attributes are -

- sector (*i.e. College, PSBA etc.*);
- region (*i.e. states where operating*);
- number of facilities; and
- association voting rights.

Executive Members must operate a minimum of 50 beds, and may operate across multiple attributes, however the most dominant attributes may, as determined by the SAA Applications Committee, prevail as the primary category for this applicant.

### Categories (Step 1)

#### Category 1 - Purpose Built Student Accommodation

Accommodation and facilities specifically designed and utilised for the exclusive use of students. Operated by experienced student accommodation providers who demonstrate a commitment to residential community engagement.

#### Category 2 – University Managed / Education Provider

- a) An educational institution that operates student accommodation for the exclusive use of students; or
- b) An educational institution that facilitates and monitors access to student accommodation.

#### Category 3 - Residential Colleges

Accommodation and facilities for the exclusive use of students demonstrating priorities around quality pastoral programs, academic support, sporting, cultural and leadership development opportunities.

#### Category 4 - Managed Student Housing Portfolios or Hostels

- a) Residential student housing portfolio of 50 beds or more, operated by experienced student accommodation providers specialising in quality shared rental properties for the exclusive use of students; or
- b) Student Hostels - Accommodation and facilities specifically designed or adapted for the exclusive use of students. Operated by experienced student accommodation providers specialising in providing low cost accommodation for short to mid-term periods.

## Regions (Step 2)

The five (5) regions defined for representation with the Association are –

1. South Australian & North Territory;
2. New South Wales & Australian Capital Territory;
3. Victoria and Tasmania;
4. Queensland; and
5. Western Australia

## Number of Regions

(Tiers will automatically be determined by the number of regions selected in Step 2)

**Tier 1** – your organisation operates one or more Student Accommodation facilities in **one (1) region**.

**Tier 2** – operates one or more Student Accommodation facilities in **two (2) or more regions**.

## Membership Classes (Step 3)

**Executive** – being those Members entitled to vote at Meetings and fulfil a SAA Student Accommodation Member Category (defined on page 1) as determined by the Executive Committee.

Benefits

- Voting rights
- Invitation to participate in events organised by our state and territory study destination Partners
- Invitation to participate in all SAA events
- Access to member only forums to discuss industry, planning and tenancy news and best practice
- Subscription to SAA's newsletter, updating members on student accommodation industry news
- Exclusive offers from corporate sponsors

**Non-Executive** – An entity or educational institution that advises or supports student with accommodation related matters as part of its standard daily procedure.

Benefits

- Invitation to participate in all SAA events
- Access to member only forums to discuss industry, planning and tenancy news and best practice
- Subscription to SAA's newsletter, updating members on student accommodation industry news
- Exclusive offers from corporate sponsors

**Individual** – An individual over the age of 18 years who holds a relevant interest in student accommodation.

Benefits

- Invitation to participate in all SAA events
- Access to member only forums to discuss industry, planning and tenancy news and best practice
- Subscription to SAA's newsletter, updating members on student accommodation industry news
- Exclusive offers from corporate sponsors

## Additional Members (Step 4)

**Associated Individual** – Additional representative associated to an Executive or Non-Executive membership

Benefits

- Invitation to participate in all SAA events
- Access to member only forums to discuss industry, planning and tenancy news and best practice
- Subscription to SAA's newsletter, updating members on student accommodation industry news
- Exclusive offers from corporate sponsors

**Complete this Section** (\* Denotes response is compulsory)

Organisation / Individual Name \_\_\_\_\_

**\*Step 1. Select Membership Category** (defined pg.1)

Select (✓) one

- Category 1 – Purpose Built Student Accommodation
- Category 2 – Education Provider  No Category Applicable (ie industry affiliate)
- Category 3 – Residential College
- Category 4 – Managed Student Housing Portfolio or Student Hostel

**\*Step 2. Select Number of Region** (defined pg.2)

Select (✓) one

- SA/NT
- NSW/ACT
- VIC/TAS
- QLD
- WA

**\*Step 3. Select Membership Class** (defined pg. 2 – select Executive, Non Executive or Individual)

Executive

Select (✓) one, if applicable. Note executive Membership requires Step 6 to be completed

- 1 Region = \$1,000.00  2 Regions = \$1,500.00
- 3 Regions = \$2,000.00  4 Regions = \$2,500.00
- 5 Regions = \$3,000.00  Not Applicable

Non Executive

Select (✓) one, if applicable

- 1 Region = \$500.00  2 Regions = \$850.00
- 3 Regions = 1,200.00  4 Regions = \$1,550.00
- 5 Regions = \$1,900.00  Not Applicable

Individual

Discount applies for every group of 3 individual members from the same Entity

Select (✓) one, if applicable

- One (1) - \$500.00  Two (2) - \$1,000.00  Three (3) - \$1,050.00
- Four (4) - \$1,500.00  Five (5) - \$2,050.00  Six (6) - \$2,100.00

**Step 4. Additional Individual** (For additional memberships for Executive and Non-Executive Only. Membership provides access to state based association activities and involvement)

Associated Individual

Discount applies for every group of 3 individual members from the same Entity

Select (✓) one, if applicable

- One (1) - \$500.00  Two (2) - \$1,000.00  Three (3) - \$1,050.00
- Four (4) - \$1,500.00  Five (5) - \$2,050.00  Six (6) - \$2,100.00

**\*Step 5. Membership Details**

Name of Applicant \_\_\_\_\_  
*(For Executive or Non-Executive Member, the person listed above will be your organisation's Representative)*

Position \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_  
*(if applicable)*

Organisation Name \_\_\_\_\_

ABN \_\_\_\_\_

Billing Details

Billing address same as mail address

Contact Name \_\_\_\_\_

Position \_\_\_\_\_

Billing Address \_\_\_\_\_

List details for additional members for Region Representation for Executive and Non-Executive (Step 2) or for additional Individual or Associated Individual Members

Person 1

Name \_\_\_\_\_

Position \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Region \_\_\_\_\_  Associated Individual  Individual

Person 2

Name \_\_\_\_\_

Position \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Region \_\_\_\_\_  Associated Individual  Individual

Person 3

Name \_\_\_\_\_

Position \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Region \_\_\_\_\_  Associated Individual  Individual

Person 4

Name \_\_\_\_\_

Position \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Region \_\_\_\_\_  Associated Individual  Individual

Person 5

Name \_\_\_\_\_

Position \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Region \_\_\_\_\_  Associated Individual  Individual

Person 6

Name \_\_\_\_\_

Position \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Region \_\_\_\_\_  Associated Individual  Individual

## Step 6. Qualification Statement – Executive Membership Application Only

Please confirm the nominating organisation for Executive Membership operates or manages accommodation with a minimum of fifty (50) beds and in accordance with the SAA Rules ([www.studentaccassoc.com.au](http://www.studentaccassoc.com.au)), for the exclusive use of students. Additionally, the following minimum standards are established and fully operational across the facilities captured under this membership.

Tick (✓) each criteria to confirm. If unable to confirm ALL criteria, please contact the association [admin@studentaccassoc.com.au](mailto:admin@studentaccassoc.com.au). The association may request further information or documentation to support the application.

- |                          |                               |                                                                                                                                                                                                                                      |
|--------------------------|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | Exclusive Use of Students     | All accommodation is offered to for the exclusive use of tenants who are engaged in further education with an accredited education provider.                                                                                         |
| <input type="checkbox"/> | Tenancy Compliance            | All accommodation agreements are offered to student tenants in accordance with the Residential Tenancy legislation applicable to each state in which we operate or are exempt from the relevant legislation.                         |
| <input type="checkbox"/> | Conflict Resolution Solution  | All student tenants are informed, pre or during the check in process, of an independent resolution procedure by which both parties agree to engage with in the unlikely event of an unresolved tenancy grievance.                    |
| <input type="checkbox"/> | Jurisdiction                  | All student tenants are informed, pre or during the check in process, of the relevant jurisdiction by which both parties can apply to have an unresolved tenancy/contract matter deliberated on.                                     |
| <input type="checkbox"/> | Bond Compliance               | All bonds paid by student tenants are immediately receipted and held in trust in accordance with the Residential Tenancy legislation applicable to each state in which we operate. If exempt, a receipt is issued and held in trust. |
| <input type="checkbox"/> | Tax Compliance                | All accommodation agreements and receipts for payments are marked with company details, including an ABN or ACN number.                                                                                                              |
| <input type="checkbox"/> | Business Insurance            | All accommodation is covered by a public liability insurance policy to the minimum value of \$10 million.                                                                                                                            |
| <input type="checkbox"/> | Accommodation Offering        | All accommodation is fully furnished.                                                                                                                                                                                                |
| <input type="checkbox"/> | Building Code                 | All accommodation is operated in accordance with the relevant building code classification by which the original development approval was assessed and permitted.                                                                    |
| <input type="checkbox"/> | Fire Safety Risk Mitigation   | All accommodation is compliant with fire safety standards defined by the relevant building code and is inspected on an annual basis (as a minimum) by an accredited fire safety consultant                                           |
| <input type="checkbox"/> | Access to Customer Service    | All accommodation offers a minimum customer service provision of access to professional trained staff, on call, 24 hours per day, 7 days per week.                                                                                   |
| <input type="checkbox"/> | Critical Incident Management- | All staff are trained in critical incident management as part of their induction process and have access to a critical incident management plan on site for easy reference.                                                          |

### Declaration and Acknowledgement

I, \_\_\_\_\_, Position \_\_\_\_\_

Acknowledge I have read the terms and SAA rules (refer [www.studentaccassoc.com.au](http://www.studentaccassoc.com.au)) and as a representative of the nominated organisation declare that the information provided in the application to be true and correct. Should the SAA, at their sole discretion, determine this information to be inaccurate or the nominated organisation (or its representatives) breach the SAA rules, at any time prior or during the membership, the nominated organisation and/or representatives membership may be rejected or revoked.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Return completed form to [admin@studentaccassoc.com.au](mailto:admin@studentaccassoc.com.au)**